



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

15 FEB -6 A8 23

ADMINISTRATION
STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health *21*
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

To purchase accreditation survey services from the Commission on Accreditation of Rehabilitation Facilities (CARF) for four Adult Mental Health Division's (AMHD) state operated Community Mental Health Centers (CMHC) and their satellite sites. Accreditation status validates the performance of a facility on a national level. In Hawaii, it is an expectation of third party payor health plans that providers be nationally accredited. National accreditation is also a requirement of the State's Medicaid Rehabilitation Option (MRO). In order for the CMHCs to submit claims and receive federal reimbursement for MRO services, national accreditation is required. With accreditation, the CMHCs will be able to generate revenue for the State of Hawaii by providing billable mental health services for AMHD consumers. The AMHD also requires its purchase of services (POS) providers to maintain national accreditation and the majority of POS service providers are accredited by CARF as a "community standard."

2. Vendor/Contractor/Service Provider	Commission on Accreditation of Rehabilitation Facilities	3. Amount of Request:
		\$ 23,250.00
4. Term of Contract	From: 2/10/2015 To: 2/9/2016	5. Prior SPO-007, Procurement Exemption (PE):
		None

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

CARF accreditation for outpatient behavioral health treatment facilities is the community standard for Hawaii. In the past, the Oahu, Maui, and Kauai CMHCs have been accredited by CARF and have continued to follow the CARF standards when their accreditation lapsed. The Hawaii County CMHC is preparing for accreditation and has also adhered to CARF standards. Programs must document application and maintenance of accreditation standards for a minimum of 6 months prior to an accreditation survey. The CMHCs have followed CARF standards for 10 years and have invested time, training, energy and financial resources to prepare and maintain CARF standards for the 2015 accreditation survey. The AMHD also utilizes CARF standards when conducting certification and performance improvement monitoring of its POS providers. If another accreditation body was selected, their accreditation standards would be different. This change in accreditation organization would require the CMHCs, AMHD, and AMHD POS providers to undergo significant reprogramming and cost to meet the new requirements and standards.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

CARF was selected because the CMHCs, AMHD, and AMHD POS providers have been operating under CARF standards for over 10 years. The standards and estimated fees to be accredited by another organization, the Joint Commission, were also reviewed. Their standards were significantly different from the standards that are currently in place at the CMHCs and those required from the AMHD POS providers. The Joint Commission accreditation survey fees were estimated to be more costly at a minimum cost of \$26,820.00.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Amy Yamaguchi	AMHD/DOH	586-4682	amy.yamaguchi@doh.hawaii.gov
Enid Kagesa *	AMHD/DOH	586-8282	enid.kagesa@doh.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*

Virginia Pressler
Department Head Signature

FEB - 5 2015
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 2/10/15

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

NAR: Department decided to withdraw request.

If there are any questions, please contact Kevin Takaesu at 586-0568, or kevin.s.takaesu@hawaii.gov.

☐ Approved

☐ Disapproved

☒ No Action Required

Samuel A. Uff 3/2/2015
Chief Procurement Officer Signature Date